

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
April 28, 2016
10:30 A.M.

MEMBERS PRESENT

Mr. Rusty Adams
Ms. Rebecca Dally
Ms. Polly Fievet
Mr. Scott Hardigree
Mr. Todd Henry
Mr. Steve Hollis
Mr. Robert Motley
Dr. Mixon Robinson

MEMBERS ABSENT

Ms. Barbara Cabaniss
Mr. Terry Chandler
Mr. Jimmy Parker
Mr. Lawton Stephens

SPECIAL GUESTS

Mr. Jeff Strickland, Chief of Police, Athens Technical College
Ms. Pam Johnson, Director of Computer Technology Training, Economic Development Services

CALL TO ORDER/WELCOME

Dr. Mixon Robinson called the meeting to order at 10:30 a.m. welcoming everyone to the April board meeting.

SPECIAL PRESENTATION

Mr. Jeff Strickland, Chief of Police for Athens Technical College, presented a Police and Security Department Power Point presentation. Mr. Strickland is a thirty-three year veteran law enforcement officer. He is retired as Chief Deputy. Mr. Strickland was hired as Director of Security by Dr. Daniel in 2013 and was promoted to Chief of Police in 2014 when the Athens Technical College Police Department was created.

The Athens Technical College Police Department (ATCPD) is committed to providing a safe and secure educational environment for students, staff, faculty and visitors. It handles safety and security issues for students and employees. The ATCPD patrols campus, provides safety escorts, manages the RAVE alert system, maintains a daily crime log, prepares safety plans, and manages all security services.

We currently have approximately thirty part-time police officers working on all four campuses. The ATCPD has partnered with local law enforcement agencies and has been conducting active shooter training and exercises on the four campuses.

The ATCPD is required by the Cleary Act to publish an annual safety and security report by October 1st each year. It is also responsible for campus safety plans which include emergency operations plan, business continuity plan, and hazardous communications plan.

CHAIR'S COMMENTS

Chair Robinson thanked Barbara Cabaniss for serving as a judge for GOAL and Rick Perkins and for attending the banquet. Mrs. Cabaniss is attending a retreat and is not able to make it to the meeting today.

Chair Robinson, along with Bill and Barbara Cabaniss, attended the Manufacturing Awards Luncheon last week. Congratulations to Todd Henry and Caterpillar for receiving the Large Manufacturer of the Year Award.

Chair Robinson thanked Judge Robert Motley who continues to support the Workplace Fundamentals course and ceremony. He also thanked Rusty Adams who provided lunch for the Workplace Fundamentals/Manufacturing Completion Ceremony in Elberton.

Graduation is May 2nd at the Classic Center. The academic ceremony will be at 10:00 am and the GED ceremony will be at 2:00 pm. Parking is not included in our graduation package this year, so there will be a fee if you park in the parking deck. Buses will be running from campus to the Classic Center if you would like to ride.

Dr. Daniel is really proud to have the team of Vice Presidents, faculty and staff supporting the college. All of the Vice Presidents have worked hard on the budget and to resolve issues that required enormous amount of time over the past few months.

APPROVAL OF MINUTES

Chair Robinson called for approval of the March minutes. Rusty Adams made a motion to approve the minutes and Scott Hardigree seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Ms. Kathryn Thomas presented the Budget Amendments for April 28, 2016. There is only one amendment this month which is a reduction in the DFCS Training Center funds which expired September 30, 2015.

Ms. Thomas asked the board for approval of the Budget Amendments. Steve Hollis made a motion to approve and Todd Henry seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Budget Summary Report as of March 31, 2016. The report includes local funds, contracts, grants, renovation and repair funds and equipment funds.

Ms. Thomas presented the FY 2017 Annual Operating Budget. This is a new report that Dr. Thaxton asked to be prepared and presented at this meeting. It includes all funds except for external grants and carryover funds. The whole budget will be presented at the August board meeting.

Ms. Thomas asked the board for approval of the FY 2017 Annual Operating Budget. Steve Hollis made a motion to approve and Rusty Adams seconded the motion with the remainder of the board in agreement. The FY 2017 Annual Operating Budget was approved.

ACADEMIC AFFAIRS

Ms. Caroline Angelo gave the board an update on Academic Affairs. Dr. Robinson has asked about some of the programs at the college. She will update the board at the August board meeting.

Ms. Angelo presented two Technical Certificates of Credit (TCC) which are embedded in current programs so they will not need to be approved by the board. The first TCC is Pre-hospital EMS Operations (AEMT). AEMT was started by TCSG about a year ago and we are adopting it. This will allow students to complete their programs on time and assist with their financial aid.

The second TCC is Hair Designer which is embedded in the Cosmetology Program. This was also started by TCSG about a year ago and we are adopting it. We have a partnership with Whitworth Women's Prison to provide this TCC to inmates so they will be ready to obtain jobs once they are released.

Ms. Angelo passed out an article from Southern Distinction magazine that Nick Chapman wrote. Mr. Chapman is Program Chair for the Business Management Program.

STUDENT AFFAIRS

Ms. Jennifer Benson gave the board an update on Student Affairs. We are currently at 2,144 students for Summer Semester which is up from last year. We already have 1,367 students registered for Fall Semester. This is the first time we are allowing students to register for both semesters at the same time. Late registration begins tomorrow.

We hosted our first Graduation Gala last week and had over 200 students attend with their families.

Ms. Benson invited board members to attend graduation on May 2nd at 10:00 am at the Classic Center. Our guest speaker will be Peter Hennessy from Hennessy Automotive Group.

ECONOMIC DEVELOPMENT

Ms. Pam Johnson, Director of Computer Technology Training for Economic Development, presented a Power Point presentation of the 2016 Manufacturers of the Year. Ms. Johnson congratulated Toddy Henry and Caterpillar who won the category of Large Company of the Year. Sunvia won the Medium Company category and Cives Steel Company won the Small Company category.

We had a couple of art winners from local schools which included South Hart Elementary School and Malcolm Bridge Middle School.

ADULT EDUCATION

Ms. Stephanie Benson gave the board an Adult Education update. We have formed a partnership with Phoenix, UGA, Athens Family Counseling, and Department of Corrections to provide training to inmates. We have received \$10,000 in funding for the partnership.

She is working on getting a grant for Hart County from the Georgia Mountains Regional Commission.

Ms. Benson invited board members to the GED graduation on May 2nd at 2:00 pm. There are sixty-one students graduating.

PRESIDENT'S REPORT

Dr. Daniel read a thank you card from Dr. Thaxton. Dr. Thaxton thanked everyone for their generosity while she was at Athens Technical College and appreciates being welcomed into the college. She appreciates all the hard work and everything that was accomplished while she was here.

Dr. Daniel congratulated David Floyd, Computer Specialist for Information Technology, on his commendation he received for his driving skills while driving a state car. No one else at the college has received a commendation.

She attended the GOAL/Rick Perkins events last week in Atlanta. Our GOAL student, Jamie Swedberg, did a great job but did not get selected to go to the regional competition. Patty Melnick, our Rick Perkins Award Winner, was selected as a state finalist.

Presidents received their budgets last week while at President's Council. We received a cut to our Adult Education budget due to low enrollment. Colleges have been asked to add fifty new full time faculty positions without any new funding. Ms. Stephanie Benson is working hard to get enrollment back up and to obtain some additional funding. Presidents were also told that they need to increase enrollment in the Move on When Ready program.

She has been meeting with superintendents to better align high school courses with our college courses and increase dual enrollment.

Clarke County has asked if we would like to have the water tower. She is working on the necessary paperwork to obtain it.

Bonds for the World Class Labs project have been approved and renovation work will begin on the welding lab soon. A preconstruction meeting took place recently. We hope to have the lab completed in the Fall.

The Vice President for Economic Development position has been posted and she will be conducting interviews soon.

Dr. Daniel thanked David Holbrook, Computer Specialist for Information Technology, for all of his work on our new phone system.

Dr. Daniel thanked the Vice Presidents for all of their hard work on the budget and issues that needed to be resolved.

Our next board meeting will be on August 16, 2016.

BOARD ACTIVITIES

Chair Robinson asked board members to share activities they have been involved in lately or any upcoming activities. Mr. Todd Henry thanked Athens Technical College and Georgia Quick Start for their partnership with Caterpillar.

Mr. Scott Hardigree attended a meeting at North Georgia Technical College and saw Dr. Thaxton. She said to tell everyone hello.

Dr. Robinson shared with board members that this will be his last meeting as Board Chair. Rusty Adams will take over as Board Chair at the August meeting.

ADJOURNMENT

Being no further business, Chair Robinson adjourned the meeting with appropriate motion and second at 11:45 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
April 29, 2016

Next scheduled Board Meeting: August 16, 2016

** Denotes action items that require a vote for approval by the local board.*