

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
August 21, 2018
10:30 A.M.

MEMBERS PRESENT

Mrs. Barbara Cabaniss
Mr. Terry Chandler
Mrs. Rebecca Dally
Mr. Steve Hollis
Judge Robert Motley
Mayor Fred Perriman
Dr. Mixon Robinson
Judge Lawton Stephens
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Scott Hardigree
Mr. Jimmy Parker

CALL TO ORDER/WELCOME

Chair Barbara Cabaniss called the meeting to order at 10:30 a.m. welcoming everyone to the August board meeting. She introduced new board member, Mayor Fred Perriman, who is from Morgan County, which is now in our service area.

SPECIAL PRESENTATION

Dennis Ashworth presented on Cyber Security Awareness. Mr. Ashworth presented a map showing cyber attacks occurring in real time. It appears that the largest threat of the attacks is by email.

Mr. Ashworth presented a PowerPoint presentation to the board members. There are two different kind of hackers, white hat and black hat. White hat hackers are the “good people” trying to stop the black hat hackers. Black hat hackers are the ones trying to break into something like computers, email and phones. A virus or malware is software that will get into your computer or phones and cause problems. Spam email can be either unwanted, like junk mail, or malicious, which will infect a computer.

There is a special black market on the internet called The Dark Net which criminals sell personal information, passwords, drugs, guns, etc. This is a multi-billion dollar industry.

Spam is the biggest problem on the internet. Mr. Ashworth presented some examples of spam email to the board members.

APPROVAL OF MINUTES

Chair Cabaniss called for approval of the April minutes. Terry Chandler made a motion to approve the minutes and Robert Motley seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas presented the FY 2019 Annual Operating Budget for approval. This budget provides information on funds for this fiscal year, which began July 1, 2018. Lawton Stephens made a motion to approve and Rebecca Dally seconded the motion with the remainder of the board in agreement. The FY 2019 Annual Operating Budget was approved.

Ms. Thomas provided board members with a copy of the FY 2019 Local Budgets, which is a breakdown of budgets by departments.

ACADEMIC AFFAIRS

James Price presented an update on Academic Affairs. He is happy to announce that each division at the college is at full staff.

Fall Semester began yesterday and so far, things are running smoothly.

There were some Technical Certificates of Credit recently approved by the State Board which include Poultry Science, Horticulture, and Animal Science.

There is a new Commercial Truck Driving Range in Elberton that is near completion. We are waiting on the certification.

The new science lab is up and running on the Elbert County Campus. There are forty-two students enrolled.

He recently toured the wildlife building and Commercial Truck Driving Range at Ogeechee Technical College.

On Sunday, he will be attending the Lieutenant Governor's Business Summit in Albany. The summit will focus on career academies and their partnerships with local industries to build workforce.

He is happy to announce that there are classes taking place this semester at all five career academies.

STUDENT AFFAIRS

Jennifer Benson gave the board an update on Student Affairs. Last Friday and Saturday they held new student and family orientations. Over 180 students/families attended.

They are still registering students through drop/add.

This semester there are 745 students enrolled through dual enrollment.

ECONOMIC DEVELOPMENT

Stephanie Benson gave the board an update on Economic Development. She thanked Drew Palmer, Director of Continuous Training and Improvement, who recently launched a new pest control preparation class through the Department of Agriculture.

They just completed the first driver's education class at the Hart County Career Academy.

Athens ManufactuREADY graduation took place last Friday with six students graduating. There are classes currently being held in Greene and Walton Counties.

Alice Stapleton, Director of Industry Training and Continuing Education, has been working on a Novelis leadership contract. She also recently secured a contract with the Athens Council on Aging and will be providing leadership training to over sixty people.

She was recently asked to be a part of a panel for WorkSource Georgia Academy along with Dr. Daniel and Carol Rayburn Cofer who is the Workforce Development Director for Northeast Georgia Regional Commission.

ADULT EDUCATION

Stephanie Benson gave the board an Adult Education update. They had a complete overhaul of their curriculum this Summer.

They have four new scholarships that are going to be awarded by the Ashton Hope Keegan Foundation.

They have a new college and career readiness grant.

Earlier this month they had a BBQ plate fundraiser in Oglethorpe County. There were over 250 tickets sold which raised over \$2,000. She thanked Barbara Cabaniss for all of her help with the fundraiser.

The mobile welding lab has been wrapped and is ready to go.

COLLEGE UPDATE

Antoine Boynton provided the board members with an Athens Tech Foundation update. He introduced Mary Rountree, who is the new Director for Institutional Advancement.

Last week the Athens Tech Foundation sponsored a faculty/staff appreciation picnic. Over 220 faculty/staff were served BBQ plates. Faculty/staff were also presented with shirts and wristbands.

Donor Breakfast will be September 26th at 9:30 am in the atrium of Building F. Culinary will be preparing the food.

OWL Awards Luncheon will be November 1st at 11:30 am at the Classic Center.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. She thanked Dennis Ashworth for his presentation at the board meeting.

Each year two faculty/staff members are awarded OWL awards. This year two staff members, Octavius Davis, Director of Student Accounts, and Dustin McDaniel, Director of Financial Aid, were awarded OWL awards.

Keli Fewox, Dean of Institutional Effectiveness and Student Support Services, will be doing the special presentation at the board meeting next month. The presentation will discuss surveys.

Soon there will be a comprehensive economic impact study that will take place at the college.

Dr. Daniel welcomed Mayor Fred Perriman to the board.

She will be speaking at the Morgan County Board of Education meeting on September 10th and at the Morgan County Rotary meeting on September 25th.

She attended the Rural Council Development meeting on the Elbert County Campus last week. The House Appropriation Chair and House leadership attended the meeting.

They have been adding new policies during President's Council meetings. One new policy will allow us to accept new students based on their GPA and not just on their Accuplacer test score.

Dr. Ilka McConnell, who was the Vice President of Economic Development, accepted a job in Gwinnett County. Stephanie Benson is filling in as the Interim Vice President. Interviews were conducted yesterday for the position and she will be interviewing the final candidates this afternoon. Dr. Daniel thanked Stephanie Benson and Dennis Ashworth for their help with the interviewing process.

Recently at a meeting she asked for donations for students who end up on our roll out list. She is happy to announce that we received an anonymous \$5,000 donation to the Athens Tech Foundation to help these students.

She is planning to have another student luncheon in the Fall.

Several facilities projects were completed during the Summer. She thanked Kathryn Thomas for all of her hard work.

The OWL's Nest was completed during the Summer and is located behind Building K.

Parking lot work has been taking place this Summer at Buildings M, N and O.

The Elberton roof project has been completed.

Building B project has been completed which included new carpet, paint, and chairs.

She will be meeting with the Department of Natural Resources in Social Circle regarding a partnership with Fish and Wildlife Management.

She has two projects this year, one is a small capital outlay project and one is a large capital outlay project. The small project is the demolition of the COMPASS Church Building. The large project is the Social Circle Campus project.

BOARD ACTIVITIES

Chair Cabaniss asked board members to share activities they have been involved in lately or any upcoming activities. Chair Cabaniss shared that she was able to help a student who had an issue with their Financial Aid. She contacted Dustin McDaniel who was able to help her.

Chair Cabaniss thanked Glenn Henry, Dean of Life Sciences, Dr. Daniel, Lori Callahan, Program Chair for the Nursing Program, and several Nursing students who were able to help her with a Women's Club event at the Classic Center last weekend.

ADJOURNMENT

Being no further business, Chair Cabaniss adjourned the meeting with appropriate motion and second at 11:30 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
August 21, 2018

Next scheduled Board Meeting: September 18, 2018

** Denotes action items that require a vote for approval by the local board.*