

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
March 20, 2018
10:30 A.M.

MEMBERS PRESENT

Mr. Rusty Adams
Mrs. Barbara Cabaniss
Mr. Terry Chandler
Mr. Robert Motley
Dr. Mixon Robinson
Mr. Lawton Stephens
Dr. Reginald Woods

MEMBERS ABSENT

Mrs. Rebecca Dally
Mr. Scott Hardigree
Mr. Steve Hollis
Mr. Jimmy Parker

CALL TO ORDER/WELCOME

Chair Rusty Adams called the meeting to order at 10:30 a.m. welcoming everyone to the March board meeting.

SPECIAL PRESENTATION

Jennifer Benson presented a PowerPoint presentation on Student Support Services, which consists of many different areas including the Academic Support Center, career services, counseling services, disability services, special populations, veteran services, and Workforce Innovation and Opportunity Act (WIOA).

The Academic Support Center provides quality supplemental instruction to students in a variety of areas including tutoring. Tutoring can include collaborative groups or one-on-one instruction. There are academic seminars held each term that consists of subjects such as calculator basics, academic resources, study skills, time management, and final exam preparation.

Through Student Support Services, students are able to meet with a counselor if needed as well as find out about career services such as career development and career exploration. Disability services are provided for students who have disabilities and veteran services are provided for veterans. Special populations assist non-traditional students and students who are low income, displaced homemakers, or single parents.

WIOA provides financial assistance to Georgians who are unemployed due to reasons such as plant closures or mass layoffs.

APPROVAL OF MINUTES

Chair Adams called for approval of the February minutes. Barbara Cabaniss made a motion to approve the minutes and Robert Motley seconded the motion with the remainder of the board in agreement. The minutes were approved.

APPROVAL OF BARBARA CABANISS AS BOARD CHAIR

Chair Adams asked board members to consider approving Ms. Barbara Cabaniss as the new board chair. Her term will begin in August 2018. Terry Chandler made a motion with the remainder of the board in agreement. Barbara Cabaniss was approved as the new board chair.

FINANCE AND ADMINISTRATION

Ms. Thomas presented the Budget Amendments. There is one budget amendment to add funds to the DFACS Training Center. Ms. Thomas asked the board for approval of the Budget Amendments. Mixon Robinson made a motion to approve and Robert Motley seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Financial Report as of February 28, 2018.

ACADEMIC AFFAIRS

Mr. James Price presented an update on Academic Affairs. He and Dr. Daniel attended an Achieving the Dream conference in Nashville, Tennessee in February. It was a good conference with approximately 2,000 people attending.

He attended a meeting at the Broad River College and Career Academy to discuss the FY 2019 plan. They are planning to offer the Agriculture Program and General Education.

Hart County Career Academy is looking at offering Welding and Culinary courses.

He recently met with the Athens Community Career Academy in which they discussed the MOU and some corrections that need to be made. They would like to offer Welding, Engineering Technology, and Cosmetology.

Greene County Career Academy recently visited campus. Dr. Daniel presented to them and took them on a tour of campus.

We will also be offering some courses in Oconee County and Oglethorpe County.

There will be two new programs offered to students in the Summer of 2018. The programs include Emerging Medical Responder (EMR) and Interdisciplinary Studies. These programs will not require a local board vote for approval. He has already gotten them approved by SACSCOC and they are currently at TCSG for approval.

He will be attending a Skills USA competition at the end of the week in which we have fifteen students participating.

STUDENT AFFAIRS

Ms. Jennifer Benson gave the board an update on Student Affairs. Graduation will be May 2nd at the Classic Center. Agriculture Commissioner Gary Black will be the guest speaker.

Spring Fling will be March 29th and Honor's Day will be April 13th. She invited board members to attend the events.

ECONOMIC DEVELOPMENT

Dr. Ilka McConnell gave the board an update on Economic Development. ManufactuREADY and CNA classes are going good.

Alice Stapleton, who is the Director of Industry Training and Continuing Education, presented to the Women in Business.

They recently signed a contract with a business to do a leadership cohort. This is something new they are doing.

She has been working on retraining tax credits for businesses.

Manufacturing Appreciation Luncheon is April 12th in Atlanta. She invited board members to attend.

ADULT EDUCATION

Ms. Stephanie Benson gave the board an Adult Education update. They have been recruiting students and now have above the number of students than they finished last year with.

Through the Appalachia Regional grant they have twenty students who have started in the Welding Program and using the mobile welding lab.

They recently held College for a Day in which approximately forty students attended.

GED graduation will be May 2nd at the Classic Center. The guest speaker will be Lemuel LaRoche.

COLLEGE UPDATE

Mr. Antoine Boynton provided the board members with an Athens Tech Foundation update. The Athens Tech Foundation raised over \$10,000 during its internal capital campaign.

The Athens Tech Foundation is currently working on two new scholarships to be available in the Fall of 2018. These scholarships will be for HVAC and Practical Nursing. These scholarships will help cover tuition, fees, and books.

He is working on advertising more for scholarships including AwardSpring, which is the online system that students use to apply for scholarships.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. Dr. Daniel passed out invitations to Dr. Tydings' portrait unveiling on April 19th.

She recently attended two events at the State Capitol. The first event was a check presentation for the Greene County Career Academy. The second event was honoring our EAGLE winner from last year, Jonathan Swinsburg.

Trevyanka Forbes, Athens Technical College's 2018 EAGLE winner, did a great job at the regional competition, however, she did not make it to the finals.

Dr. Daniel thanked Robert Motley for helping to judge GOAL.

She recently had a student luncheon with the student leaders. Students were given the opportunity to provide comments on what they like about the college and what improvements they would make at the college.

We have a new behavioral intervention team, which is helpful with mental issues, security, and school shootings.

She is planning to purchase some more security cameras with year-end equipment funds.

She is working on a date with Piedmont Athens Regional for the signage presentation.

At the April board meeting she will ask board members to fill out a president's survey.

She recently attended an executive committee meeting with Athens Community Career Academy in which the MOU was gone through in detail.

BOARD ACTIVITIES

Chair Adams asked board members to share activities they have been involved in lately or any upcoming activities. Terry Chandler thanked everyone for their hard work on dual enrollment classes at the Broad River College and Career Academy.

Dr. Reginald Woods thanked everyone for all of their hard work and keeping board members up to date on what is going on at the college.

ADJOURNMENT

Being no further business, Chair Adams adjourned the meeting with appropriate motion and second at 11:25 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
March 20, 2018

Next scheduled Board Meeting: April 17, 2018

** Denotes action items that require a vote for approval by the local board.*