

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
March 24, 2015
10:30 A.M.

MEMBERS PRESENT

Ms. Barbara Cabaniss
Mr. Terry Chandler
Ms. Rebecca Dally
Mr. Ed Geddings
Mr. Scott Hardigree
Mr. Steve Hollis
Mr. Robert Motley
Dr. Mixon Robinson
Mr. Lawton Stephens

MEMBERS ABSENT

Mr. Rusty Adams
Mr. Todd Henry
Mr. Jimmy Parker

CALL TO ORDER/WELCOME

Dr. Mixon Robinson called the meeting to order at 10:30 a.m. welcoming everyone to the March board meeting.

SPECIAL PRESENTATIONS

Mr. Dennis Ashworth presented a PowerPoint presentation about Cybersecurity. Cybersecurity is the “body of technologies, processes and practices designed to protect networks, computers, programs and data from attack, damage or unauthorized access.” There are threats including hackers, viruses, malware, and spam.

According to the Symantec 2014 Internet Security Report there was a 91% increase in targeted attacks, 62% increase in the number of breaches, over 552 million identities were exposed to breaches, and 1 in 392 emails contained an attack. Web based attacks are up 23% and 315,000 new security threats occur daily. Companies like Target, Home Depot, and Sony have been part of breaches lately.

At Athens Technical College the networks, computers and servers are targeted and attacked daily. We receive thousands of spam emails, viruses via email and web sites each day. In order to protect the college we have layers of security. We educate faculty, staff, and students, keep computers and software updated, install ant-virus and anti-malware software on computers and log all internet traffic. We also perform penetration tests and scans and have multiple automated security devices and systems that are running constantly.

There are things you can do at home to help protect your personal information. Replace Windows XP because security updates are no longer available. Use long passwords, different passwords for each site, change your passwords often, and never give out your password. Be cautious what you click on and about email links. Update Windows and other software often.

Install and use antivirus software.

APPROVAL OF MINUTES

Chair Robinson called for approval of the February minutes. Steve Hollis made a motion to approve the minutes and Robert Motley seconded the motion with the remainder of the board in agreement. The minutes were approved.

COMMITTEE REPORTS

ADULT EDUCATION

Ms. Stephanie Benson gave the board an update on Adult Education. Jamisha Dove, our EAGLE winner, was not the state winner but she was one of the eight finalists.

They hosted College for a Day on March 11th for people to tour campus and find out information about programs. Twenty-five students want to transition to the college in the Fall.

Ms. Benson passed out an Adult Education flyer to the board members. They are trying to recruit 300 new students before July.

ECONOMIC DEVELOPMENT SERVICES

Dr. Andrea Daniel gave the board an update on Economic Development Services. Last Thursday the Department of Economic Development hosted a completion ceremony for the Workplace Fundamentals Program on the Greene County Campus. Eight students have completed the program. Six of the students have jobs and the remaining two students are interviewing for jobs this week. Dr. Daniel passed out photos of the students who completed the program. She thanked Mr. Robert Motley for speaking at the event and for offering one of the students a job.

Haering, a German Automotive Company, has begun the second round of selections. We have five students who have made it to the final round. One student who was selected and moved to Germany has since come back. He decided it was not the choice for him.

Ribbon cutting for the new Economic Development Training Center on the Elbert County Campus will be tomorrow at 3:00 pm.

Open House for the Machine Tool Technology Program at the Walton County Campus will be on Thursday at 11:45 am. This event will include a lunch.

The Georgia Manufacturer Appreciation Luncheon will be on April 14th in Atlanta. She invited the board members to attend. We have nominated nine companies for the award.

EXECUTIVE VICE PRESIDENT/CHIEF ACADEMIC OFFICER

Dr. Dan Smith updated board members on articulation agreements with UGA. We have been working 2 ½ to 3 years to get some of our Chemistry classes to transfer to UGA. We have finally

worked out an agreement with UGA and will be meeting with them this afternoon to finalize everything. Dr. Smith thanked Mr. Brent Beall, who is a chemistry instructor, for all of his hard work.

Dr. Smith passed out a flyer for the Engineering Technology Showcase we are hosting tomorrow. We now have ninety-six students in our Engineering Technology Program.

Dr. Smith passed out a booklet with information about the Athens Community Career Academy. This booklet is going to be mailed to all 10th and 11th graders at Cedar Shoals High School and Clarke Central High School.

Dr. Smith passed out information about dual enrollment at the Broad River College and Career Academy.

Dr. Smith presented four Technical Certificates of Credit (TCCs) for approval. The first three, Basic Machinist, Machining Technician Level II, and Machining Technician Level III, are certificates that McCann Aerospace asked us to provide for students. McCann contacted the college about creating a program for machinists-in-training (and those already on the floor) to familiarize themselves with the field's latest technological developments. These will help make students more skilled and hireable in the workforce.

The fourth TCC is Addictions Specialist TCC. This will prepare students to work with substances abusers in a variety of settings including outpatient, inpatient, and rehabilitation programs.

Dr. Smith asked the board for approval of the Basic Machinist TCC, Machining Technician Level II TCC, Machining Technician Level III TCC, and Addictions Specialist TCC. Steve Hollis made a motion to approve and Robert Motley seconded the motion with the remainder of the board in agreement. The Basic Machinist TCC, Machining Technician Level II TCC, Machining Technician Level III TCC, and Addictions Specialist TCC were approved.

FINANCE AND ADMINISTRATION

Ms. Kathryn Thomas presented the Budget Amendments for March 24, 2015. The Budget Amendments include additional funds for the DFACS Training Grant and Accelerating Opportunity for Adult Education.

Ms. Thomas asked the board for approval of the Budget Amendments. Lawton Stephens made a motion to approve and Ed Geddings seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Financial Report as of February 28, 2015.

OFF-CAMPUS OPERATIONS

Dr. Larry Siefferman gave a presentation on the new program, STARS that the Athens Tech Foundation is using to manage their scholarships. The Scholarship Tracking and Review System

(STARS) is a user-friendly, on-line scholarship management system that streamlines the entire process from the submission of applications to the disbursement of funds. Students are able to input their personal information into the system and it will filter out all scholarships they can apply for. Their information is kept in the system so they can update it and apply for scholarships each year. The new system was rolled out last week for students use.

The Athens Tech Foundation established five new scholarships last year which raised \$50,000 in donations. The Scholarship and Alumni Committee have already announced plans to pursue even more scholarships this year.

Dr. Larry Siefferman asked Ms. Liz Dalton to give the board a Public Relations and Athens Tech Foundation update. The Third Annual Lu Owl will be on May 1, 2015 at the Cotton Press on Chase Street in Athens. The Dirks Howell Band will be playing. Proceeds from the event go to scholarships. This year you can purchase eight tickets for the price of six.

LizTalk on Sunday will feature Ms. Stephanie Benson and her team talking about Accelerating Opportunity and Adult Education.

PRESIDENT'S REPORT

Dr. Tydings gave the board an update. Congratulations to Mr. Terry Chandler whose farm, Still Water Farm, received the U.S. Poultry & Egg Association's Family Farm Environmental Excellence Award.

Last Friday she attended an announcement at Gwinnett Technical College with the Secretary for the Department of Agriculture and Secretary for the Department of Labor. These two agencies are sending \$15 million to the State of Georgia for the SNAP program. We hope to receive some of that money since in our DFACS training grant.

She attended President's Council last week.

The name change was shifted from HB 315 to SB 132. It is now attached to the Governor's Dual Enrollment Legislative.

Graduation will be on May 4th at the Classic Center. GED graduation is at 10:00 am and the academic ceremony is at 2:00 pm. Bob Mackey will be the keynote speaker at the GED graduation and Jim Flanery will be the keynote speaker at the academic ceremony. We are going to provide bus service from the college to the Classic Center.

Honor's Day will be on April 7th in the auditorium.

The board meeting in April will be held at the new Economic Development Training Center on the Elbert County Campus.

BOARD ACTIVITIES

Chair Robinson asked board members to share activities they have been involved in lately or any upcoming activities. Chair Robinson attended the reception for Dr. Phil Lanoue who was named National Superintendent of the Year.

ADJOURNMENT

Being no further business, Chair Robinson adjourned the meeting with appropriate motion and second at 12:00 p.m.

Flora W. Tydings, President
Rebecca Allen
Executive Assistant
3 /25/15

Next scheduled Board Meeting: April 28, 2015 at the Elbert County Campus.

** Denotes action items that require a vote for approval by the local board.*