

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
November 13, 2018
10:30 A.M.

MEMBERS PRESENT

Mrs. Barbara Cabaniss
Mr. Terry Chandler
Mr. Scott Hardigree
Judge Robert Motley
Mayor Fred Perriman
Dr. Mixon Robinson
Dr. Reginald Woods

MEMBERS ABSENT

Mrs. Rebecca Dally
Mr. Steve Hollis
Mr. Jimmy Parker
Judge Lawton Stephens

CALL TO ORDER/WELCOME

Chair Barbara Cabaniss called the meeting to order at 10:30 a.m. welcoming everyone to the November board meeting.

SPECIAL PRESENTATIONS

Interior Design Program Chair Phillip Myer presented a special presentation on the students' re-design of the Athens Library's teen section. The Athens-Clarke County Library approached Mr. Myer about work that needed to be done to the teen section. Mr. Myer along with Interior Design students, Andraa Wells and Karen Kirkpatrick, spoke about the interior design problems to be solved in the teen section of the Athens Library. There was no separation in the teen section and the adult section, colors were very dull, lightening was not good, and most of the plug and play furniture no longer worked.

The Athens-Clarke County Board of Directors gave the interior design students a budget of \$100,000 to improve the teen section. Students were able to make the teen section much more appealing to teens by adding bright colors, more lightening, a mural on the ceiling, and all new plug and play furniture. New signage was also added to help teens find items more easily along with chairs that included storage underneath so teens could keep their book bags with them. Interior design students enjoyed the Spring Semester studio project which ended up only costing \$90,000.

Carol Stanley, Director of Library Services, presented "Rediscover Your Library" to board members. She has been doing staff development classes for faculty and staff at the college. Blackboard offers library services to students when they are logged in.

There is a new library catalog, which consists of three components, Primo, Galileo, and TechShare. Primo is a discovery tool that is available at all TCSG libraries. Galileo is the library catalog in which students access books. TechShare is a seamless system for borrowing books between TCSG colleges' libraries. As of January, 2018 a student may select a book they want to

borrow from another technical college and it will be mailed to our college for the student. Next year this service will include other colleges outside of TCSG.

APPROVAL OF MINUTES

Chair Cabaniss called for approval of the October minutes. Fred Perriman made a motion to approve the minutes and Dr. Reginald Woods seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas did not have any Budget Amendments to present this month.

Ms. Thomas presented the Financial Report as of October 31, 2018.

ACADEMIC AFFAIRS

Dr. Keli Fewox presented an update on Academic Affairs. She is working on finalizing the new conservation law program, which will enable students to become game wardens. She met with DNR to create curriculum and will now be sending the information to SACSCOC for approval.

She is working with Deans to review low enrollment programs such as Machine Tool Technology to see what needs to be done in order to increase enrollment.

We recently received notification from SACSCOC about our Fifth-Year Report. She has established teams to work on the report.

She has asked all Deans to provide two nominations for the Rick Perkins Award next year. This award is given to an outstanding faculty member each year.

They are working on Spring class offerings for the college, high schools and career academies.

She has been reviewing articulation agreements.

Interviews are scheduled November 30th for the Director of Institutional Effectiveness position that is vacant.

At the request of the Commissioner, the college has been working very hard to establish a 5 ½ week Commercial Truck Driving Program that will begin Spring Semester.

STUDENT AFFAIRS

Jennifer Benson gave the board an update on Student Affairs. They have been working on GOAL nominations, which is a student of the year award.

Returning student registration is currently taking place at the college.

Banner just underwent a major upgrade. Student Affairs staff are having to learn to use the new Banner 9 system.

ECONOMIC DEVELOPMENT

Al McCall gave the board an update on Economic Development. A forestry forum is taking place today and tomorrow in White Plains. Approximately fifty people signed up to participate.

The pest control test prep program is up and running. He has been receiving good feedback about the program.

Athens ManufacureADY class in Athens graduated last Friday with seven students. Six of the students already had jobs before they graduated. Classes in Walton County and Greene County are going on right now.

He thanked Carol Stanley and Kathryn Thomas for participating in the SWE training last week.

The CNA program just had an audit take place with no findings. The last class to graduate had a 100% pass rate.

They will be doing some Caterpillar training soon.

He thanked Stephanie Benson for the partnership with Adult Education.

ADULT EDUCATION

Stephanie Benson gave the board an update on Adult Education. They have a new site at the alternative school in Morgan County. Classes will begin after Thanksgiving.

They also have a new site in Oglethorpe County.

She thanked Dr. Daniel, Al McCall, and Cindy Simmons for their help with the mobile welding lab ribbon cutting event.

She has 200 students who have already earned their GED this year.

They are waiting to hear back about a \$1.1 million grant for a youth build project.

She has an audit currently taking place on campus.

CAREER ACADEMIES

James Price gave board members an update on Career Academies. He and Dr. Daniel attended the ribbon cutting for the new Morgan County Career Academy yesterday. He also met with Dr. Miki Edwards, high school principal, and Dr. Heather Fuller, Pathway Coordinator, and took a tour of the Morgan County Career Academy.

He thanked Chair Cabaniss for setting up the meeting in Oglethorpe County. He and Dean Glenn Henry will be discussing the Emergency Medical Responder Program with Oglethorpe County next month.

He recently toured the Greene County Career Academy with Judge Motley. They were able to meet with students and instructors. He is working on finding an automotive instructor for the career academy.

He has met with the Hart County Career Academy several times recently. He toured the career academy and met with Mr. Brooks Mewborn, CEO.

He had a good meeting with the Broad River College and Career Academy last month. He and Dean Glenn Henry will also be discussing the Emergency Medical Responder Program with them.

Classes are underway at the Athens Community Career Academy. Last week he and Dr. Daniel attended an Executive Board Meeting with the career academy. He has been speaking with students to see how to help them be successful. There will be a strategic planning meeting on Thursday that he will be attending.

INFORMATION TECHNOLOGY

Dennis Ashworth gave the board an update on Information Technology. Recently a Banner Managed Services project was implemented at the college. Banner, which is the student information system used by the college, provides many services including admitting students, self-service registration for classes, transcripts, grade processing, and student recruitment.

The college has been using Banner since 1992 when the college piloted the program. Recently a Banner 9 upgrade from TCSG took place at the college. He is the Banner Data Administrator and is responsible for Banner.

He is currently working with Dr. Jennifer Palmer in order to move Blackboard over to Banner. A new security has been created in Banner called single sign on.

Banner now has over twenty servers to maintain and service which includes increasing hardware and software costs.

Banner Managed Services will provide increased security, increased dedicated support, and reduce the risk of talent loss. TCSG is responsible for these services to the technical colleges. We joined Banner Managed Services in mid October, 2018.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. Antoine Boynton is not here today but she would like to provide a couple of Athens Tech Foundation updates. The OWL Awards recently took place which included nineteen sponsors and profits of approximately \$18,000.

Taste of Athens event will be April 14, 2019 at the Terrapin Brewery in Athens.

Award Spring, which is the scholarship system the Foundation uses, is now easier for students to use.

She passed out Christmas ornaments to the board members.

At the TCSG Leadership Conference in Savannah the local board received their 100% certification for the tenth year in a row. The Athens Tech Foundation also received model board of the year award.

She thanked Mayor Perriman for attending the Morgan County Career Academy Ribbon Cutting event yesterday.

Currently there is an A133 audit taking place in the Financial Aid office.

The ACEN nursing site visit went very well with no findings. She thanked Chair Cabaniss for her participation in the community part of the site visit.

Veterinary Technology Program recently went through a site visit with no findings.

The new agriculture building on the Elbert County Campus is coming along well. She and Kathryn Thomas will be at Georgia State Financing and Investment Commission on Thursday in Atlanta to select the design professional who will work on the building.

She has new plans for the front entrance of campus, which includes re-routing the driveway coming into campus and a new addition to Admissions office. Construction will begin in Summer 2019.

She thanked board members and her team for their support and hard work.

CLOSING COMMENTS

Chair Cabaniss spoke about the TCSG Leadership Conference. Vince and Barbara Dooley were special guests and Dr. Daniel was able to interview them on stage.

Mayor Perriman thanked Dr. Daniel for representing Morgan County so well.

Scott Hardigree shared news about Hart County. They recently passed a 1% E-SPLOST which will help benefit the county. They received bad news recently with the announcement of Tenneco Automotive shutting down and moving to another state. However, they received good news that there will be 2,000 new jobs coming to Hart County soon.

Terry Chandler spoke about how encouraging it is to see the importance of the partnership between Broad River College and Career Academy and Athens Technical College.

ADJOURNMENT

Being no further business, Chair Cabaniss adjourned the meeting with appropriate motion and second at 12:10 p.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
November 14, 2018

Next scheduled Board Meeting: January 15, 2019

** Denotes action items that require a vote for approval by the local board.*