

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
October 16, 2018
10:30 A.M.

MEMBERS PRESENT

Mrs. Barbara Cabaniss
Mrs. Rebecca Dally
Mr. Scott Hardigree
Mr. Steve Hollis
Judge Robert Motley
Mayor Fred Perriman
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Terry Chandler
Mr. Jimmy Parker
Dr. Mixon Robinson
Judge Lawton Stephens

CALL TO ORDER/WELCOME

Chair Barbara Cabaniss called the meeting to order at 10:30 a.m. welcoming everyone to the October board meeting.

SPECIAL PRESENTATION

Dean Alvie Coes presented a PowerPoint presentation on Technology, Engineering and Manufacturing Divisional Overview. The Technology, Engineering and Manufacturing (TEM) Division at Athens Technical College has several programs of study including Air Conditioning Technology, Automotive Technology, Cosmetology, Drafting Technology, and Welding. There are some TEM programs of study that are on multiple campuses including the Commercial Truck Driving Program, which is on the Walton, Elbert and Greene County Campuses.

There are approximately fifty Technical Certificates of Credit (TCCs) that are part of the TEM Division including Automotive Collision Specialist, Shampoo Technician, Drafting Aide, Robotics, Basic Machining Operator and Gas Metal Arc Welding. Many of the TCCs are embedded in a program of study at the college and students are able to obtain a TCC and then move on to a diploma and/or degree program.

The TEM Division also has a Live-Work Program, which allows students to perform program related procedures for faculty, staff, and students. One program, Cosmetology, allows students to perform the Live-Work program on the public. This program is very popular at the college with 99 students currently enrolled. Dean Coes asked Teresa Bowles, Program Chair for the Cosmetology Program, to speak about the program.

Mrs. Bowles invited board members to tour the Cosmetology lab and be a part of the Live-Work program. Students in the program perform many procedures including haircuts, facials, waxing, manicures, and pedicures.

APPROVAL OF MINUTES

Chair Cabaniss called for approval of the September minutes. Steve Hollis made a motion to approve the minutes and Fred Perriman seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas presented the Budget Amendments. There is only one budget amendment this month, federal funds from TCSG for Adult Education. Ms. Thomas asked the board for approval of the Budget Amendments. Scott Hardigree made a motion to approve and Steve Hollis seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Financial Report as of September 30, 2018.

ACADEMIC AFFAIRS

Dr. Keli Fewox presented an update on Academic Affairs. She recently became the Vice President for Academic Affairs. She is happy to announce that we have received SACSCOC approval for the Morgan County Career Academy.

She recently submitted responses to SACSCOC so we can teach classes at high schools.

Midterms just finished up at the college.

STUDENT AFFAIRS

Jennifer Benson gave the board an update on Student Affairs. This year the college has gone through multiple audits, all of which have gone well.

We have Georgia Student Finance Commission guests on campus today. They are providing training to high school counselors.

Ms. Benson invited board members to attend the Fall Festival on October 31st.

The Graduation Expo will take place on October 24th.

She is happy to announce that Jessica Felts, who was Assistant Director of Student Support Services, has been promoted to Director of Student Support Services.

She will soon be hiring a second counselor for Student Support Services.

ECONOMIC DEVELOPMENT

Al McCall gave the board an update on Economic Development. The pest control testing program has been an ongoing project for a long time and is doing good. It is a program where the public can obtain their pest control testing certification. He thanked Drew Palmer, Dennis Ashworth, and Dr. Jennifer Palmer for their help with the program.

There will be a forestry forum coming up in about a month in White Plains.

They have a plumbing contract coming up with the Facilities Division at UGA. They also signed a contract with Elberton Granite Association.

Baldor recently toured the Elbert County Campus.

ManufactuREADY classes started in Walton County yesterday and will begin at the end of the month in Greene County.

Driver's Education classes are going on in Clarke and Greene Counties.

ADULT EDUCATION

Stephanie Benson gave the board an update on Adult Education. She is happy to announce that 10,613 State GED awards were given out for FY18.

They recently won three awards at the Adult Education Fall Conference including greatest use of volunteer support for a medium size program, outstanding GED test performance for FY18, and highest percentage growth for GED graduates for FY18.

CAREER ACADEMIES

James Price gave board members an update on Career Academies. He just recently moved into the role of Vice President of Career Academies.

We have five career academies in our service area. They include Athens Community Career Academy, Broad River College and Career Academy, Hart County Career Academy, Greene County Career Academy, and Morgan County Career Academy. He will be serving on all five governance boards.

He will be working with the CEOs in order to help all the career academies grow and add new pathways. He is also planning to work closely with our dual enrollment coordinators in the Student Affairs Division.

He will be in Hart County tomorrow and Greene County on Thursday.

COLLEGE UPDATE

Mary Rountree provided the board members with an Athens Tech Foundation update. They recently held a donor breakfast where the Ashton Hope Keegan Foundation was presented with donor of the year award.

The Ashton Hope Keegan Foundation presented six new scholarships to students at the donor breakfast.

The OWL Awards Luncheon will be held November 1st at 11:30 am at the Classic Center.

The Athens Tech Foundation recently received an anonymous donation in the amount of \$5,000.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. She welcomed the counselors to campus this morning.

She attended an On-Site Reaffirmation Committee visit last week visit to Martin Community College in North Carolina.

RFPs have gone out on the Agriculture Building that is going to be built on the Elbert County Campus. She and Kathryn Thomas will be serving on the panel to select firms.

She is planning to replace the seats and carpet in the auditorium.

Parking work at Buildings M, N, and O is now complete.

She will be speaking at a workforce development conference next week at UGA.

There will be an apprenticeship signing at Hart County High School on October 26th.

The 2018 TCSG Leadership Conference will be October 29th – 31st in Savannah.

She invited board members to attend the OWL Awards on November 1st.

The Ashton Hope Keegan Foundation Gala is going to be January 26, 2019 if anyone would like to attend.

BOARD ACTIVITIES

Chair Cabaniss asked board members to share activities they have been involved in lately or any upcoming activities. Scott Hardigree thanked everyone for their hard work with the Hart County Career Academy. It is playing a huge role in the community.

Fred Perriman informed board members that Morgan County is very excited to be in the Athens Technical College service area. He thanked Dr. Daniel for her hard work with Morgan County.

Dr. Reginald Woods thanked James Price for doing a great job with the career academies.

Chair Cabaniss thanked James Price for recently leading a tour for Clarke County Schools.

Chair Cabaniss reminded board members that the November board meeting date has been changed to November 13th.

ADJOURNMENT

Being no further business, Chair Cabaniss adjourned the meeting with appropriate motion and second at 11:30 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
October 16, 2018

Next scheduled Board Meeting: November 13, 2018

** Denotes action items that require a vote for approval by the local board.*