

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
September 18, 2018
10:30 A.M.

MEMBERS PRESENT

Mrs. Barbara Cabaniss
Mrs. Rebecca Dally
Mr. Steve Hollis
Judge Robert Motley
Mayor Fred Perriman
Dr. Mixon Robinson
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Terry Chandler
Mr. Scott Hardigree
Mr. Jimmy Parker
Judge Lawton Stephens

CALL TO ORDER/WELCOME

Chair Barbara Cabaniss called the meeting to order at 10:30 a.m. welcoming everyone to the September board meeting.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. She thanked board members for allowing her to go first on the agenda. She has to be in Atlanta this morning to attend the Adult Education Kick-Off Luncheon where we are going to receive an award.

Dr. Daniel presented Piedmont Athens Regional Eminent Scholar Awards to two faculty members. Dr. Andraa Perrin and Dr. Crystal Robinson were recognized for their hard work and service to the college and students.

She introduced Al McCall who is now the Vice President for Economic Development Services.

She introduced Drew Palmer who has been promoted to Executive Director of Business and Industry Services.

Dr. Daniel thanked Dr. Reginald Woods for attending the State Board Meeting this month.

We are happy to announce that we have our eighth consecutive enrollment increase at the college.

The college hosted a Rural Development Council Meeting on the Elbert County Campus in August. There was a very large turnout for the event.

She has two projects this year, one is a small capital outlay project and one is a large capital outlay project. The small project is the demolition of the COMPASS Church Building, which made the list. The large project is the Social Circle Campus project, which did not make the list this time.

Plans for the agriculture building for the Elbert County Campus is coming along good.

She will be speaking to the Morgan County Rotary Club on September 25th.

Achieving the Dream coaches will be visiting the college on October 1st and 2nd. This will be the last time the coaches visit campus.

She will be participating in an On-Site Reaffirmation Committee Visit at Martin Community College in North Carolina.

Dr. Daniel provided board members with an Adult Education update for Stephanie Benson who is attending the Adult Education Conference in Atlanta. They have submitted a Youth Building grant and if funded will be a partnership with Athens Area Habitat for Humanity. It will include career pathways in Construction Ready, Welding, Electrical Construction Systems, and Air Conditioning Technology.

SPECIAL PRESENTATION

Dr. Keli Fewox presented a PowerPoint presentation to board members on Student Engagement. The college conducts surveys to students, faculty, staff and employers in order to find out information and ways the college can improve.

Surveys help to find out how much emphasis is spent on encouraging students in the classroom, what type of support are instructors providing to students, how often do students work harder than they thought they would have to in order to meet their instructor's expectations, how many students are working full-time and how many are working part-time while take classes.

Surveys have found that 90% of students agree or strongly agree with the delivery of programs at the college. 80% of students agree or strongly agree with the delivery of admissions components. 90% of student agree or strongly agree that the facilities at the college are good. Surveys have also found that more students are working full-time than instructors originally thought.

Overall, surveys have found that students are satisfied with the college.

APPROVAL OF MINUTES

Chair Cabaniss called for approval of the August minutes. Rebecca Dally made a motion to approve the minutes and Steve Hollis seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas presented the Budget Amendments. There are three Technical College System of Georgia budget amendments this month, which include state funds, MR&R funds for awarded projects and an apprenticeship grant. Ms. Thomas asked the board for approval of

the Budget Amendments. Steve Hollis made a motion to approve and Dr. Reginald Woods seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Financial Report as of August 31, 2018.

ACADEMIC AFFAIRS

James Price presented an update on Academic Affairs. On September 14th the college hosted the Olli group from UGA. Olli is an organization that is dedicated to meeting the needs of mature adults through lifelong learning.

Classes are currently underway at all of the career academies.

There will be a college and career fair held in Walton County on Thursday. Approximately 1,800 high school juniors and seniors will attend.

On October 5th the college will host Manufacturing Day.

STUDENT AFFAIRS

Jennifer Benson gave the board an update on Student Affairs. High school dual enrollment students are at 745 this semester at the college compared to Fall semester last year when we had 552 students.

They are preparing for the Fall Graduation Expo coming up on October 24th.

They are also working on a counselors workshop which is held every year. However, this year the workshop will be done county by county. A workshop for Oconee County will be held in October.

ECONOMIC DEVELOPMENT

Al McCall gave the board an update on Economic Development. Greene County ManufactuREADY class graduated recently. Five of the students already are employed. Walton County ManufactuREADY class began recently.

Alice Stapleton, Director of Industry Training and Continuing Education, has been working on a Novelis leadership contract. She also recently secured a contract with the Athens Council on Aging and will be providing leadership training to over sixty people. Ms. Stapleton is developing her own curriculum for these classes.

Driver's Education class recently began in Greene County.

CNA class is currently being held on the Athens Campus.

He and Drew Palmer will be attending the Georgia Economic Development Association (GEDA) conference in Savannah beginning tomorrow.

Mr. McCall reported on the Elbert County Campus. New carpet was put in this Summer. The new science lab has brought a lot more students to the campus.

COLLEGE UPDATE

Antoine Boynton provided the board members with an Athens Tech Foundation update. Spring scholarships will be awarded soon.

Mr. Boynton passed out a flyer about the Donor Breakfast being held September 26th at 9:30 am in the atrium of Building F. Culinary will be preparing the food. He invited board members to attend.

He passed out a brochure about the OWL Awards Luncheon which will be held November 1st at 11:30 am at the Classic Center.

BOARD ACTIVITIES

Chair Cabaniss asked board members to share activities they have been involved in lately or any upcoming activities. Board members did not have anything to report.

CLOSING COMMENTS

Chair Cabaniss asked if anyone had any closing comments to share. Becky Allen, Executive Assistant to the President, shared information concerning the upcoming 2018 TCSG Leadership Conference in Savannah. The conference will take place October 28th – 31st. She asked board members to please let her know as soon as possible if they would be attending and she would take care of registration and hotel reservations.

ADJOURNMENT

Being no further business, Chair Cabaniss adjourned the meeting with appropriate motion and second at 11:45 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
September 18, 2018

Next scheduled Board Meeting: October 16, 2018

** Denotes action items that require a vote for approval by the local board.*