

**Athens Technical College**  
Board of Directors Meeting Minutes  
Athens, Georgia  
September 19, 2017  
10:30 A.M.

**MEMBERS PRESENT**

Ms. Barbara Cabaniss  
Ms. Polly Fievet  
Mr. Scott Hardigree  
Mr. Todd Henry  
Dr. Mixon Robinson

**MEMBERS ABSENT**

Mr. Rusty Adams  
Mr. Terry Chandler  
Ms. Rebecca Dally  
Mr. Steve Hollis  
Mr. Robert Motley  
Mr. Jimmy Parker  
Mr. Lawton Stephens

**SPECIAL GUESTS**

Ms. Adie Shimandle, Executive Director, Technical College Directors' Association  
Mr. Jonathan Swinsburg, 2017 State EAGLE Winner

**CALL TO ORDER/WELCOME**

Mr. Scott Hardigree called the meeting to order at 10:30 a.m. welcoming everyone to the September board meeting. Mr. Rusty Adams could not be at the meeting.

**SPECIAL PRESENTATIONS**

Students from the Physical Therapy Assistant Program passed out brochures announcing their 4<sup>th</sup> Annual PTA Classic Golf Tournament which will take place on November 3<sup>rd</sup> at Lane Creek Golf Course. Money raised from the golf tournament will pay for students to attend a PTA conference in New Orleans.

Ms. Adie Shimandle, Executive Director of the Technical College Directors' Association, recognized Mr. Todd Henry and Ms. Polly Fievet for their years of service on the Athens Technical College Local Board of Directors. Both Mr. Henry and Ms. Fievet are leaving the board to pursue other endeavors. Mr. Henry will be serving on the State Foundation Board and Ms. Fievet is moving to Greenville to spend some quality time with her grandchildren.

Dr. Daniel recognized Mr. Johnathan Swinsburg who is the 2017 State EAGLE Winner. Mr. Swinsburg was recognized with a resolution at the last State Board meeting. Dr. Daniel is happy to announce that Mr. Swinsburg is going to be an adjunct instructor for the College.

Dr. Daniel presented her State of the College with a PowerPoint presentation. Athens Technical College is the third oldest technical college in the state. It was founded in 1958. We offer 189 programs in three areas including Business and Public Service, Life Sciences, and Technical Studies.

Enrollment for FY 2017 was 5,763 students which was the fifth consecutive semester with an increase in enrollment. We serve students from 90 Georgia counties, 15 states, and 33 nations with a majority of our students being under the age of 21. We have 501 students enrolled in our dual enrollment program for Fall and Spring semesters for a total of 5,790 credit hours.

We have a number of transfer articulation agreements and partnerships with other colleges, which include the University of Georgia, Piedmont College, Valdosta State University and Kennesaw State University.

Our job placement rate for FY 2017 was 98%. Our national board exam pass rates were 100% for several of our programs including Dental Assisting, Dental Hygiene, Paramedic, Physical Therapy Assistant, Radiography and Veterinary Technology.

In 2017, our Economic Development Department provided training to 6,883 people for a total of 134,410 contract training hours. Training was provided to 192 companies. We also continuing education training to 317 people in 2017.

Dr. Daniel's vision for the future includes improving enrollment, FTE, and retention benchmarks, preparing for SACSCOC fifth year report, developing and fully implementing the Student Success Certificate, and strengthening career academies and dual enrollment.

### **APPROVAL OF MINUTES**

Vice Chair Hardigree called for approval of the August minutes. Barbara Cabaniss made a motion to approve the minutes and Mixon Robinson seconded the motion with the remainder of the board in agreement. The minutes were approved.

### **FINANCE AND ADMINISTRATION**

Ms. Thomas presented the Budget Amendments. The Budget Amendments included three amendments, Apprenticeship Initiative Grant, MR&R Funds, and Faculty Salaries Support.

Ms. Thomas asked the board for approval of the Budget Amendments. Todd Henry made a motion to approve and Polly Fievet seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Financial Report as of August 31, 2017.

### **ACADEMIC AFFAIRS**

Mr. James Price gave the board an Academic Affairs update. He has been working to grow the SkillsUSA program. This program is a partnership of students, teachers, and industry working together to ensure a skilled workforce. He would like to have 100 students participate.

There have been several new hires for the Academic Affairs Division. Dr. Jennifer Palmer is the new Dean for General Education and Online Learning. Ms. Amy Panzoli is the new Program Chair for Culinary. Ms. Betty Watts, who was a full time instructor, is now the Program Chair for Social Work Assistant.

Mr. Price thanked Ms. Jennifer Benson and her team for all their hard work in getting students in classes for Fall Semester.

## **STUDENT AFFAIRS**

Ms. Jennifer Benson gave the board an update on Student Affairs. Fall Semester has an additional 270 students from last Fall Semester, which is an increase of 3,000 hours.

She serves on an Enrollment Committee at the College, which meets every other week. They are working on providing some college wide advisement training. This will hopefully help students better understand the need to take more than one class per semester.

She has been working with Hart College & Career Academy as well as Greene County who is getting ready to submit their application to become a career academy.

They have been talking to Oconee County about doing some dual enrollment classes.

## **ECONOMIC DEVELOPMENT**

Dr. Ilka McConnell gave the board an Economic Development update. ManufacturREADY class has launched in Walton County with ten students in the class. She thanked Mr. Lenzy Reid for his help in getting this class started in Walton County.

Driver's education class started last night in Athens. They met with Hart College & Career Academy and Hart County High School principal and will soon be adding Hart County to the lineup for the driver's education class.

They hosted Georgia Tech's ATDC, which is an organization within Georgia Tech that fosters technological entrepreneurship. They came for a visit and toured campus.

They are doing a social media and marketing class with Hart County Downtown Merchants.

Greene County ManufacturREADY class will be starting on October 2<sup>nd</sup>. They are also working on filling up the Greene County CNA class.

## **ADULT EDUCATION**

Ms. Stephanie Benson gave the board an Adult Education update. The Governor has determined it to be Literacy Week during September 4<sup>th</sup> – 8<sup>th</sup>.

Their enrollment is up 22%.

On Friday, she will be going to TCSG to present to Kentucky State Adult Education.

The new Adult Education van is here. There will be a ribbon cutting on October 11<sup>th</sup> on the Athens Campus.

## **COLLEGE UPDATE**

Ms. Jennifer Griffeth provided board members with an Athens Tech Foundation update. She thanked board members for all of their support.

There are two Athens Tech Foundation events coming up. A Donor Appreciation Breakfast will be on September 28<sup>th</sup> at 9:30 am in the lobby of this building. The OWL Awards will be on November 2<sup>nd</sup> at 11:00 am at the Classic Center.

## **PRESIDENT'S REPORT**

Dr. Daniel presented the President's Report. She would like to ask the board to allow a naming opportunity for Piedmont Athens Regional. Between 1997 – 2017 Piedmont Athens Regional, formerly Athens Regional Medical Center, has given to the College over \$3 million. Their long-standing partnership and support of the College has helped to educate and train health care professionals in our region. She would like to show her appreciation by naming the Nursing classroom in the Life Sciences Building after Piedmont Athens Regional.

Dr. Daniel asked the board for approval of the Piedmont Athens Regional naming opportunity. Mixon Robinson made a motion to approve and Todd Henry seconded the motion with the remainder of the board in agreement. The Piedmont Athens Regional naming opportunity was approved.

She will be meeting with St. Mary's Hospital at the end of the month to see if they will revive their partnership with the College.

Board members received an invitation to the Library Open House that will be on Thursday from 1:00 pm – 3:00 pm.

Dr. Daniel announced that her small capital outlay project made it on the Commissioner's list. Although the list will not be approved until the end of the budget cycle next year, she is hopeful the project will take place. The project, which is for \$8 million, is for the COMPASS Church building to be demolished and a new building will be built that will house our HVAC and Electrical Systems programs.

She presented to the Georgia Economic Development Commission with Haring. She has been asked to present the same presentation to the State Board Committee of the Whole next month.

Dr. Daniel announced that one of our students, Ms. Christina Gilbert, received a \$2,500 Rotary scholarship.

Paramedic students recently scored 100% on their national board exam on the first try.

### **BOARD ACTIVITIES**

Vice Chair Hardigree asked board members to share activities they have been involved in lately or any upcoming activities. No one had anything to share.

Ms. Adie Shimandle shared information with board members about the upcoming TCSG Leadership Conference in Savannah in November.

### **ADJOURNMENT**

Being no further business, Vice Chair Hardigree adjourned the meeting with appropriate motion and second at 12:15 p.m.

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Dr. Andrea Daniel, President  
Rebecca Allen  
Executive Assistant  
September 19, 2017

*Next scheduled Board Meeting: October 17, 2017*

*\* Denotes action items that require a vote for approval by the local board.*